UČNI NAČRT PREDMETA / COURSE SYLLABUS	
Predmet:	***Uvodni seminar***
Course title:	Introduction Seminar

Študijski program in stopnja **Study programme and level**	**Študijska smer** **Study field**	**Letnik** **Academic year**	**Semester** **Semester**
Edukacija in menedžment v zdravstvu – 3. stopnja, doktorski program	/	1.	1.
Education and Management in Health Care- 3rd cycle	/	1st	1st

Vrsta predmeta / Course type	obvezni / obligatory
Univerzitetna koda predmeta / University course code:	

Predavanja **Lectures**	**Seminar** **Seminar**	**Vaje** **Tutorial**	**Klinične vaje** **work**	**Druge oblike študija**	**Samost. delo** **Individ. work**	**ECTS**
0	**8**	**0**	**0**	**0**	**0**	**0**

Nosilec predmeta / Lecturer:	doc. dr. Nevenka Kregar Velikonja

Jeziki / Languages:	**Predavanja / Lectures:**	slovenski/Slovenian
	Vaje / Tutorial:	slovenski/Slovenian

Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti:

Vpis v študijski program.	Enrolment in the study programme.

Vsebina:	**Content (Syllabus outline):**
Namen uvodnega seminarja je informirati študente, ki vstopajo v doktorski študij, in oblikovati sodelovalno učno okolje, v katerem se povezujejo, visokošolski učitelji (mentorji) in različne generacije doktorandov. Doktorandi višjih letnikov predstavijo svoje študijske izkušnje študentom prvega letnika. V kritičnem dialogu z mentorji udeleženci pridobijo vse potrebne informacije za izdelavo individualnega načrta študija. *Vsebina* • Predstavitev fakultete: vizija, strategija in razvoj, organizacija, organi. • Pristojnosti dekana, senata, akademskega zbora, upravnega odbora, študentskega sveta.	The purpose of the Introduction Seminar is to give information to new doctoral students, and to design a cooperative learning environment, in which higher education teachers (mentors) and different generations of PhD candidates are able to collaborate. PhD candidates of senior years present their study experience to students of the 1st year. Through a critical dialogue with their mentors, students obtain all the necessary information to design the individual study plan. *Contents:* • Presentation of the faculty: vision, mission, strategy and development, organisation and bodies.

- Referat za študentske zadeve in strokovne službe.
- Informacijski sistem.
- Študijski program tretje stopnje *edukacija in menedžment v zdravstvu*: cilji programa, pridobljene kompetence diplomanta, trajanje študija, pridobljeni znanstveni naslov.
- Predstavitev predmetnika: učne enote, skupni del in izbirni del - možnosti za usmeritev v izbrano področje, individualno raziskovalno delo študenta, kreditno vrednotenje v ECTS.
- Izvajalci študijskega programa: predavatelji, mentorski sistem, raziskovalci.
- Načini in oblike izvajanja študijskega programa: organizirano pedagoško delo (predavanja, seminarji, raziskovalno delo), samostojno individualno delo študenta.
- Načini preverjanja in ocenjevanja študijskih dosežkov ter ocenjevalna lestvica.
- Pogoji za napredovanje po programu in pogoji za dokončanje študija.
- Evropski prenosni kreditni sistem študija ECTS. Mednarodna mobilnost.
- Pravice in obveznosti študentov ter njihova disciplinska odgovornost.
- Individualni načrt študija.

- Competences of the Dean, Senate, Academic Council, Management Board, and Student Council.
- Student Affairs Office and other technical departments.
- Information system.
- The 3rd cycle study programme Education and Management in Health Care: programme objectives, graduates' competences, duration of study, academic title.
- Curriculum presentation: learning units, common and elective part - selection of areas, individual research work of students, ECTS credit points.
- Executives of the study programme: lecturers, mentors, researchers.
- Forms and modes of implementation of the study programme: organised study work (lecture, tutorials, research work), independent research work of students.
- Forms of assessment and verification of study accomplishments and grading scale.
- Progression requirements and requirements for completion of the study.
- European Credit Transfer System (ECTS). International mobility.
- Duties and obligations of students and their responsibilities by law.
- Individual study plan.

Temeljni literatura in viri / Readings:

- Informacije o študijskem programu tretje stopnje *edukacija in menedžment v zdravstvu* (brošura).
- Informacijski sistem.
- Information on the 3rd cycle study programme Education and Management in Health Care (brochure).
- Information system.

Cilji in kompetence:

Namen uvodnega seminarja je:
- pridobiti osnovne informacije o fakulteti, predavateljih, strokovnih službah, informacijskem sistemu
- podrobneje spoznati študijski program,
- posredovati informacije o načinih in oblikah izvajanja organiziranega študijskega dela,
- posredovati informacije o načinih preverjanja in ocenjevanja študijskih dosežkov,
- seznaniti študente o individualnih pravicah in obveznostih,
- pripraviti individualni načrt študija.

Objectives and competences:

The purpose of the Introduction Seminar is:
- to obtain basic information about the study programme,
- to get to know the programme in details,
- to convey information on forms and methods of organised study work,
- to convey information on forms of assessment and verification of study accomplishments,
- to inform students about their individual rights and obligations,
- to prepare the individual study plan.

Predvideni študijski rezultati:	**Intended learning outcomes:**
Študent: • pozna doktorski študijski program edukacija in menedžment v zdravstvu, • pozna načine in oblike izvedbe organiziranega študijskega dela, • pozna način preverjanja in ocenjevanja študijskih dosežkov, • pozna svoje pravice in obveznosti • izdela individualni načrt študija	Students: • are familiar with the doctoral study programme Education and Management in Health Care, • know the forms and methods of organised study work, • know the forms of assessment and verification of study accomplishments, • know their rights and duties, • prepare the individual study plan.

Metode poučevanja in učenja:	**Learning and teaching methods:**
Učna enota poteka kot kombinacija seminarja in delavnic, ki spodbujajo aktivnosti študenta in (inter)disciplinarni ter kritični dialog. Delo poteka po metodi problemskega in izkustvenega učenja. V uvodni seminar se vključujejo vsi mentorji in drugi izvajalci doktorskega študija. Študent aktivno sodeluje na seminarju in delavnicah ter pripravlja osebni portfolio, ki je del procesa priprave individualnega načrta študija. Nosilci uvodnega seminarja in mentorji doktorskega študija sproti nudijo individualne povratne informacije. Izdelan individualni načrt študija.	The learning unit is implemented as a combination of the seminar and workshops, encouraging students' activities, and (inter)disciplinary and critical dialogue. Activities are performed according to the method of problem and experiential learning. Introduction seminar includes all mentors and other executives of the doctoral study. Students actively cooperate in the seminar and workshops, and prepare a personal portfolio, which is a part of preparation of the individual study plan. Lecturers of Introduction Seminar and mentors at the doctoral study offer feedback in a timely and prompt manner. A prepared individual study plan.

Načini ocenjevanja:	Delež (v %) / Weight (in %)	**Assessment:**
Način (pisni izpit, ustno izpraševanje, naloge, projekt): • osebni portfolio • individualni načrt študija		Type (examination, oral, coursework, project): • personal portfolio • individual study plan

Reference nosilca / Lecturer's references:

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tipologija 1.08 -> 1.01

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